

# **Public Address (PA) Instructions**

## Fraser Hall

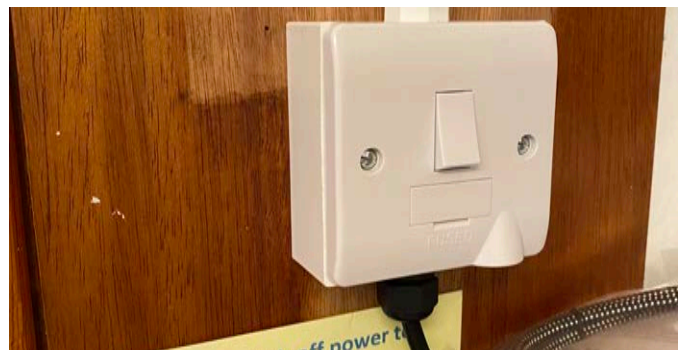
# Using the Public Address (PA) System

To get started follow the instruction in sequence below:

### 1. Turning everything on

In the kitchen, to the right of the access hatch, locate the wooden audio cabinet.

Above the cabinet locate the white switch and press down to turn the equipment on.



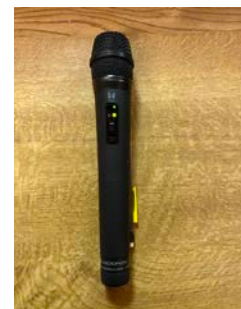
### 2. Access to the audio equipment

Opening the cabinet door will give access to the DVD/CD player, amplifier and audio setting. All equipment will now be on and ready to use.



Locate the remote battery operated microphone stored inside the audio cabinet.

With the microphone On/Off by using the switch beneath the protruding tab - when On is selected it will briefly light up **Green**. *If needed a replacement AA battery is in the audio cupboard.*



The audio connection between the microphone and the hall speakers will now be active. Press the button on the microphone to speak.

Use the RADIO MIC **RED** knob on the amplifier to adjust the microphone volume.



### 3. Shutting the PA system down

1. Please turn the microphone to the **off** position and **replace** inside the audio cabinet.
2. Turn the RADIO MIC volume switch down on the amplifier
3. Using the **off switch** above the audio cabinet please shut down the audio system.

PLEASE REMEMBER TO TURN OFF  
THE AUDIO EQUIPMENT, USING THE  
MAIN SWITCH ABOVE THE CABINET.

YOU HAVE NOW DEACTIVATED THE PA AND AUDIO  
SYSTEM, BUT PLEASE DOUBLE CHECK THAT YOU  
HAVE TURNED THE MICROPHONE OFF.



Thank You 😊

*If in difficulty or unsure please contact Martin on 07813 878227*