# **Projector & Audio System Instructions**

v1.0

## Fraser Hall Using the Projector and Audio System

To get started follow the instruction in sequence below:

#### 1. Turning everything on

In the kitchen, to the right of the access hatch, locate the wooden audio cabinet.

Above the cabinet locate the white switch and press down to turn the equipment on.



#### 2. Access to the audio equipment

Opening the cabinet door will give access to the TASCAM DVD/CD player, amplifier and audio setting. All equipment will now be on and ready to use. This needs to be active to use the projector and also your own equipment via a laptop.



You will require a HDMI cable connection from your source device (Laptop) to link to the projector and audio. Various leads are available for your use above the audio cabinet in the kitchen. Please return after use.

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#### 3. Linking your laptop to the projector and audio system

In the hall, beneath the projector screen, locate the control panel and HDMI Socket.

- Press the **Green PROG ON** button (top right) on the control panel which will flash green. This will start the projector and automatically lower the screen.
- Connect the appropriate HDMI connection cable from your source system (Laptop) to the HDMI plug located next to the control panel.

- Press the Blue HDMI 2 Button on the control panel (on the right-middle) which will remain on (this may have already identified the Laptop/source is active). This will link the projector to the laptop.
- WAIT If the screen projects nothing press the Purple DISP ON button on the control panel which will remain on
- On your Laptop/source device ensure that you share your screen content with the external system. The projector screen should now replicate you Laptop or other device. If using sound, make sure that you also share the sound from your Laptop/source device and use the laptop volume controls to control the sound coming through the hall speakers.
- If you wish to use the internet use the hall's high speed internet connection......

## WiFi: GNX06BA5A

## Password: **9S5MAKEETYVL**



# Fraser Hall Projector and Audio Off

#### 1. Turning the projector and audio off

Turning the projector off is the reverse of turning it on.

- Turn off and disconnect you source/laptop
- Press the Red button (top left) on the control panel marked 'PROJ OFF'. This button will remain illuminated.
- The projector screen will immediately retract back into its protective case.
- **IMPORTANT:** The projector will turn the lamp off but the fan within the projector will remain on cooling the project or bulb down for 5 minutes.
- Please ensure that if the hall HDMI connection cables have been used they are retuned for use by others.

AFTER TURNING THE PROJECTOR OFF PLEASE LEAVE IN THIS STATE FOR <u>5 MINUTES</u> BEFORE TURNING THE AUDIO CABINET IN THE KITCHEN OFF AT THE MAIN SWITCH ABOVE THE CABINET.



YOU HAVE NOW DEACTIVATED THE PROJECTOR AND AUDIO EQUIPMENT.

Thank You 😊

*If in difficulty or unsure please contact Martin on 07813 878227* 

